



*ANW*

Education Cooperative

[www.anwcoop.com](http://www.anwcoop.com)

Interlocal #603 ~ 710 Bridge Street ~ Humboldt, KS 66748 ~ 620-473-2257 Fax 620-473-2159

**BOARD Agenda**  
**July 15, 2015**  
**6:30 P.M.**

- A. Call to Order
- B. Consent Agenda
  - Approval of Agenda
  - Approval of Minutes
  - Report of Clerk
  - Treasurer Report
  - Budget Report
  - Approval of Bills
- C. Public Open Forum
- D. Correspondence to the Board
- E. Board Members Report
- F. Election of President and Vice President
- G. Annual Resolutions
  - 1. Clerk of the Board
  - 2. Treasurer
  - 3. Board Attorney
  - 4. Auditor
  - 5. Bank Depository
  - 6. Purchasing Agent
  - 7. Receiver of Federal Funds
  - 8. Meeting Date, Time, and Location
  - 9. Waiver of G.A.A.P.
- H. Administrator Reports
  - Central Office Reports
    - 1. Introduction of Chris Cezar
    - 2. Importance of establishing alternate board members to assure quorum
    - 3. New staff workshop
    - 4. Beginning of the year teacher in-service
    - 5. KSDE Budget Workshop
    - 6. Gannon Court case implications/outcomes
    - 7. School Psychologist position
    - 8. Progress on Medicaid billing
    - 9. Refund on Blue Cross policy
  - Region Reports
    - Region I
    - Region II
    - Region III

**I. Unfinished Business**

1. The Administration will provide a draft Budget for the Board to review. (Discussion Item)
2. Review of vehicle bids. (Action Item)

**J. New Business**

1. Approval of calendars for ANW Office, ANW Day School, Fairfield Day School, Lincoln Pre-School, and Iola Pre-School. (Action Item)
2. Approval of Teacher For-givable Loan Program (Action Item)
3. Approval of contract with Craig Home Health Care (Action Item)
4. Request from USD #101 for ANW to take over the transportation of pre-school students). (Action Item)
5. Approval of payment for our Workers Compensation Policy with the Kansas Association of School Boards for \$113,601. (Action Item)

**K. Personnel**

1. Licensed (A 20 minute executive session is recommended to discuss personnel issues and Negotiations.) (Action: A motion and Board approval is required.)
2. Classified
  1. Transfers, Resignations, & Contract Recommendations

**L. Adjourn**



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## ANW Special Education Cooperative Interlocal #603

### Board Minutes July 15, 2015

#### Attendance:

Dawn Wilson, #101; Betsy McReynolds, #413; Jim Armstrong, #256; Dan Willis, #257; Don Hauser, #258; Wes Smith, #366; Sharon Frankenbery, #387; Robert Coleman, Director; Chris Cezar, Coordinator; Doug Tressler, Coordinator; Harry Heppler, Coordinator; Cindy Folk, Board Clerk. Absent; Travis Church, #479

#### Others:

Darrel Catron; Kim Heslop; Melinda Taylor; Korenne Grzybowski; Jeff Fehr; Suzy Decoster; David Petersen; Lisa Wallace; Cindy McDonald; Jennifer Weaver; Shelly Kuhn.

The regular monthly meeting of the Board of Directors of ANW Special Education Cooperative was called to order by Vice-President Wes Smith since Pres. David Hutchison will no longer serve on the ANW Board. Meeting was called to order at 6:30 p.m.

Agenda Change: Mr. Coleman informed the Board that Supt. Steve Woolf #101 had withdrawn his request for ANW to provide the bus services for the District #101 Preschool. #4. J. New Business was then deleted from the agenda. Motion made by Sharon Frankenbery/Jim Armstrong to delete item #4 New Business. Motion carried 7/0.

Approval of Consent Agenda: (June 10, 2015 minutes, budget and revenue reports, and accounts payable) Motion to approve the updated consent agenda made by Jim Armstrong/Don Hauser. Motion carried 7/0

Public Open Forum: Jeff Fehr, ANW EA Vice-Pres. Welcomed new board members. Korenne Grzybowski ANW EA Pres. 1. Introduced the EA board members; spoke on 2. ESY; 3. New Teacher Luncheon; 4. Grant funds for the EA to do community projects; 5. Read a letter from ANW EA.

Correspondence to the Board: Cindy Folk had Board members add Kloma Buckle to the classified personnel report.

#### Board Member Reports

Election of President and Vice-President: Motion made by Jim Armstrong/Dawn Wilson to nominate Wes Smith for President. No other nominations. Motion carried 7/0. Motion made by

Wes Smith/Sharon Frankenbery to nominate Dawn Wilson for Vice-President. No other nominations. Motion carried 7/0.

Annual Resolutions: Darrel Catron #257 (alternate rep) spoke about the meeting dates for 2015/2016. Discussion followed. Motion made by Don Hauser/Jim Armstrong to adopt the following resolutions #1-#8:

1. Clerk of the Board – Cindy Folk
2. Treasurer – Sheri Calhoon
3. Board Attorney – Kurt Kluin
4. Auditor – Schlotterbeck and Burns, LLC
5. Bank Depository – Landmark Bank (former Citizens National Bank)
6. Purchasing Agent – Director Robert Coleman and/or Designee
7. Receiver of Federal Funds – Director Robert Coleman
8. Meeting Date, Time and Location – 2<sup>nd</sup> Wednesday, 6:30 pm at 710 Bridge Street, Humboldt - ANW Central Office.

Motion carried 7/0.

9. Waiver of G.A.A.P. – motion to approve the waiver of G.A.A.P. made by Dawn Wilson/Jim Armstrong. Motion carried 7/0.

#### Administrative Reports

Mr. Coleman discussed the following; Introduction of Chris Cezar; Medicaid billing; Refund from Blue Cross/ Blue Shield; change over to Google.

Region I; Chris Cezar discussed; Medicaid training he attended; visting our service districts.

Region II; Harry Hepler discussed; ESY programs; CPI upcoming trainings.

Region III; Doug Tressler discussed; 100% compliant on Indicator #13; Webkidss mechanical changes; Infinitec – engage campaigns; new teacher training; upcoming on-site Google training; Fairfield calendar.

#### Unfinished Business

1. Draft budget was distributed and discussed by Mr. Coleman
2. Review of vehicle bids; David Petersen discussed the bids with the Board. Motion made by Dawn Wilson/Sharon Frankenbery to purchase the Thomas bus. Motion carried 7/0.

Motion made by Sharon Frankenbery/Jim Armstrong to purchase the 2015 Chrysler 200 limited with trade-in. Motion carried 7/0.

Motion made by Jim Armstrong/Don Hauser to purchase the 2015 Dodge Grand Caravan SE with trade-in. Motion carried 7/0.

### New Business

1. Approval of calendars for ANW Office; ANW Day School, Fairfield Day School, Lincoln Pre-School; Iola Pre-School. Discussion followed. Motion to approve all calendars as presented made by Don Hauser/Jim Armstrong. Motion carried 7/0.

2. Approval of the Teacher Forgivable Loan Program. Discussion. Motion to approve the Teacher Forgivable Loan Program for the 2015/2016 school year made by Sharon Frankenbery/Betsy McReynolds. Motion carried 7/0.

3. Craig Home Health Care contract. Discussion. Motion to approve the Craig Home Health Care contract made by Jim Armstrong/Dawn Wilson. Motion carried 7/0.

5. Worker Compensation Policy with Kansas Association of School Boards. Discussion about the rate increase. Motion to approve the Worker Compensation Policy made by Don Hauser/Jim Armstrong. Motion carried 7/0.

### Personnel

Motion to move into executive session for twenty (20) minutes to discuss personnel issues and negotiations with all Board members and Mr. Coleman. Others to enter when requested by the Board. Motion made by Dawn Wilson/Jim Armstrong. Motion carried 7/0.

Executive Session began at 8:20 p.m.

Out of executive session at 8:40 p.m.

Motion made by Don Hauser/Jim Armstrong to extend executive session for ten (10) minutes and to also include Harry Heppler, Chris Cezar and Doug Tressler. Motion carried 7/0.

Executive session resumed at 8:41 p.m.

Out of executive session at 8:51 p.m.

### General Session

Motion made by Wes Smith/Don Hauser to offer a contract to Jason Niemeyer for Instructional Technology Specialist for the annual salary of \$32,500. Motion carried 7/0.

Motion made to accept the classified personnel report with the addition of Kloma Buckle under resignations by Sharon Frankenbery/Jim Armstrong. Motion carried 7/0.

Motion made by Jim Armstrong/Dawn Wilson to approve the resignation of Jill Stanley and contract recommendations for Erica Hunt and Eric Sparks. Motion carried 7/0.

Motion made by Wes Smith/Jim Armstrong to have Don Hauser fill the open position of David Hutchison for the Board negotiating team. Motion carried 7/0.

Motion to adjourn at 8:55 p.m. made by Jim Armstrong/Dawn Wilson. Motion carried 7/0.

Wes Smith

Wes Smith, ANW Board President

8-12-15

Date

Cindy Folk

Cindy Folk, ANW Board Clerk

8-12-15

Date

Central Office Administrative Report  
July 15, 2015

1. Chris Cezar is our new administrator and this will be his first Board meeting.
2. I would ask that all Board members make a strong attempt to secure an alternate from their Board to attend our Board meetings in the event that they will not be able to be present at a meeting. Last month we came close to not having a quorum. If that were to happen it would necessitate holding a special Board meeting in order to pay our bills. Cindy will be sending around a sheet requesting contact information for each Board member as well as information on alternates if that information is available.
3. New teacher workshops are scheduled for the week of July 20<sup>th</sup>. We have reduced that training from 10 days to 5 days over the past 3 years.
4. Beginning of the year teacher in-service has been scheduled to be held at the ANW office on three separate dates in an effort to better accommodate the starting dates of our school districts and employee schedules. One half day will be for direct training with administration and the second half with on line training in their building or on their own.
5. I will attend the KSDE Budget workshop on Friday the 10<sup>th</sup> at Greenbush and will provide a report at the Board meeting.
6. I will provide information regarding the implications and possible outcomes of the Gannon Court case.
7. We have not been able to fill a School psychologist's position which will necessitate a change in the schedules for most of our psychologists. We will keep the position open and continue attempts to fill the position at any time a qualified candidate becomes available.
8. We received a rather welcome surprise from Medicaid the first week in July. Our Medicaid clerk had made attempts to collect for billing that had been missed during last year. Based on that work we receive a check from Medicaid for just over two hundred thousand dollars.
9. When our Blue Cross agent provided us with the information from last year's medical expenditures he indicated that it might be possible to access some of the reserve funds if they in fact did exceed the amount Blue Cross determined was necessary for our plan. Our Finance Clerk submitted the request and last week we received a check for a little over two hundred thousand dollars.