



ANW

Education Cooperative

www.anwcoop.com

Interlocal #603 ~ 710 Bridge Street ~ Humboldt, KS 66748 ~ 620-473-2257 Fax 620-473-2159

**BOARD Agenda
November 11, 2015
6:30 P.M.**

- A. **Call to Order**
- B. **Consent Agenda**
 - Approval of Agenda**
 - Approval of Minutes**
 - Report of Clerk**
 - Treasurer Report**
 - Budget Report**
 - Approval of Bills**
- C. **Association Report**
- D. **Public Open Forum**

Marcia Longberg presentation on the recent seminars held by the Coop for Gifted Students.
- E. **Correspondence to the Board**
- F. **Board Members Report**
- G. **Administrator Reports**
 - Central Office Reports**
 1. KPERs Audit
 2. Negotiations
 3. Para-Professional Staff
 4. Teacher In-Service
 5. Growing need for services of autistic students
 6. Teacher Recruitment
 7. State Funding
 8. Reimbursement Guide challenges
 9. Increase in Bond covering employees that work with ACA and financial issues
 - Region Reports**
 - Region I**
 - Region II**
 - Region III**
- H. **Unfinished Business**
 1. Brian Jordan from KASB will be present to provide information to the Board regarding the search for a new Director. (Discussion Item)
- I. **New Business**
 1. Discussion regarding the Board's response to an audit determination of a loss in categorical aid based on the use of special education staff members being used to provide services to general education students other than what is allowed by the Reimbursement Guide. (Discussion Item)
- J. **Personnel--Recommend Executive Session - Licensed Staff**

(Action: Motion and Board approval for a fifteen (15) minute executive session for discussion of personnel issues and negotiations is recommended)

 - Classified**
 1. Transfers, Resignations, & Contract Recommendations
- K. **Adjourn**



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ANW Special Education Cooperative Interlocal #603

Board Minutes November 11, 2015

Attendance:

Dawn Wilson #101; Dan Willis #257; Don Hauser #258; Wes Smith #366; Sharon Frankenbery #387; Travis Church #479; Robert Coleman Director; Chris Cezar Coordinator; Doug Tressler Coordinator; Harry Hepler Coordinator; Cindy Folk Board Clerk. Absent; Betsy McReynolds #413; Jim Armstrong #256

Others:

Korenne Grzybowski; Jeff Fehr; Roxanne Gregg; Traci Porter; Deb Tynon; Marcia Longberg; Josh Vail and Dr. Brian Jordan.

The regular monthly meeting of the Board of Directors of ANW Special Education Cooperative was called to order by President Wes Smith at 6:30 p.m.

Approval of Consent Agenda: (October 14, 2015 minutes, budget and revenue reports, and accounts payable). Motion to approve the consent agenda made by Don Hauser/Dawn Wilson. Motion carried 6/0

Region III Doug Tressler Thanked Marcia Longberg for her work with the ANW Gifted students and Anne Brewer for being a part of the crisis team for USD#366. 1). Efforts to obtain an eye gaze computer; 2). Tri State Law conference dealing with Least Restrictive Environment/student placement.

Association Report: Korenne Grzybowski EA Pres. Updated the Board on; 1). Inservice provided on Tues. 11/10; 2). Upcoming bargaining unit training; 3). Reach training for staff that are new to the profession; 4). Flag cases nearing completion; 5). Thanksgiving invite to Board members; Marmaton Valley will be helping with this for the EA; 6). American Education Week activities; 7). Hog Raffle drawing was held; Dawn Wilson winning the EA drawing.

Public Open Forum: Marcia Longberg presented on the gifted seminars that have been provided so far this year and also the upcoming seminars scheduled for second semester.

Correspondence to the Board: Cindy Folk presented an updated classified personnel report to the Board.

Board Member Reports:

Central Office Reports:

Unfinished Business:

1. Dr. Brian Jordan outlined the process for the new Director search. Timeline was mutually agreed upon. Collection of information from staff and focus groups were agreed upon. Scheduled Dec. 8th for the focus group discussions with Dr. Jordan. Cindy Folk will schedule the meetings which will be throughout the day and after school. Dr. Jordan will provide those results and be available by phone for the December 9th ANW Board meeting. Meet and greet sessions were also discussed for the finalists.

Possible interview questions will also be sent to the Board for their review.

Survey to determine the top characteristics for the new Director will be sent to Cindy Folk for email distribution. Director interviews will be conducted by the ANW Board.

New Business:

1. Discussion regarding the Board's response to an audit determination of a loss in categorical aid based on the use of special education staff members being used to provide services to general education students other than what is allowed by the reimbursement guide. Mr. Coleman presented options and information about those options for the 2015/2016 school year.

Motion made to move into executive session for fifteen (15) minutes to discuss personnel and negotiations with the Board and all Administrators by Don Hauser/Dan Willis. Motion carried 6/0.

Executive session began 8:21 pm.

Out of executive session 8:36 pm.

General Session

Motion made to accept the updated classified personnel report as presented by Don Hauser/Dan Willis. Motion carried 6/0.

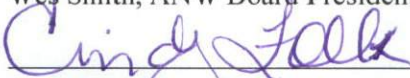
Motion to adjourn at 8:50 p.m. made by Sharon Frankenbery/Dan Willis. Motion carried 6/0.



Wes Smith, ANW Board President

12-9-15

Date



Cindy Folk, ANW Board Clerk

12-9-15

Date

Central Office Administrative Report
November 11, 2015

1. **KPERS office has contacted us about a potential audit issue for which they believe the Coop may need to pay \$50,000 to KPERS based on an error in how they asked us to pay for an employee who was working after retirement. This has arisen several times in the past 3 years and each time KPERS has not acted on asking us to pay what they consider an outstanding bill. Three years ago they initiated an audit and found the discrepancy (the auditor that came to our office informed us that it was a KPERS error and we should not be required to pay for that error). KPERS never completed the audit, nor did they ask us to pay the indicated amount. Staff from their office has contacted us then never followed up on the issue. They are now saying they will complete the audit and then make a decision.**
2. **The last scheduled negotiation meeting was cancelled by the Association; a new date has not yet been set.**
3. **Administrative personnel are working with building administration to assure that we have adequate para-professional staff to meet the needs of students. This has become more difficult due to the number of students with significant and serious disabilities. It is also presenting challenges to stay within the budgeted number of hours scheduled for paras to work. Both of these issues are becoming potential budget issues in completing this school year.**
4. **Teacher in-service is being held on the afternoons of November 11th in Chanute and 18th in Iola.**
5. **The number of students with an autism diagnosis has continued to increase and in particular those with significant needs. Many of our teaching staff working with these students are rather new and with limited experience but have a strong desire to be successful. Administration is currently making use of the limited number of experienced staff members to assist with developing and implementing successful programs for our students. The administration will be coming to the Board in the near future with plans to expand our efforts to assist staff in meeting the needs of these challenging students.**
6. **The administration is currently attending job fairs at universities. The outlook for possible new teachers appears to be challenging. We hope to pick up possible names of candidates for possible openings that we assume will develop for next school year.**
7. **State funding for schools now appears to be uncertain even for the rest of this school year with the news that October revenues fell short \$14 million beyond what was forecast. The Governor's office has now said it will not rule out cuts to K-12 education. It is unlikely that special education funds will be cut because of the Federal Maintenance of Effort requirement. However, with funds being cut from our districts it can still impact the ability to deliver services to our students.**
8. **Administration is working with District staff to assure that we comply with the requirements in the Reimbursement Guide regarding the use of special education personnel with general education students.**
9. **Administration has followed up on the recommendation from our auditor, Rodney Burns to have a Blanket Bond that would cover all ANW staff that handle funds for the Coop. The increase in cost will be less than \$450 per year.**