



ANWC

Education Cooperative

www.anwcoop.com

Interlocal #603 ~ 710 Bridge Street ~ Humboldt, KS 66748 ~ 620-473-2257 Fax 620-473-2159

**BOARD Agenda
October 14, 2015
6:30 P.M.**

- A. **Call to Order**
- B. **Consent Agenda**
 - Approval of Agenda
 - Approval of Minutes
 - Report of Clerk
 - Treasurer Report
 - Budget Report
 - Approval of Bills
- C. **Association Report**
- D. **Public Open Forum**
 - 1. Presentation on Special Olympics by Cynthia Gericke
- E. **Correspondence to the Board**
- F. **Board Members Report**
- G. **Administrator Reports**
 - Central Office Reports**
 - 1. Thank you to staff for efforts with students
 - 2. VI-B Grant
 - 3. 1st quarter Personnel Report
 - 4. Review of staff caseloads
 - 5. Principal's meeting
 - 6. Annual Pre-school Halloween celebration
 - 7. Gifted Seminars
 - 8. Replacement Windows
 - Region Reports**
 - Region I**
 - Region II**
 - Region III**
- H. **Unfinished Business**
 - 1. Second reading of the new Board Policy on Emergency Safety Interventions provided by KASB: (Action Item)
- I. **New Business**
 - 1. Discussion of the process the Board will use to select a new Director. Staff from KASB will be present to talk about the option of using KASB to provide guidance for that process. (Action: A motion and Board approval is required if the Board wishes to use KASB or it can be tabled for further discussion and a decision at the November meeting.)
 - 2. Approval of job descriptions for paraprofessionals. (Action Item)
 - 3. Approval of the State Audit on Special Education Entitlements. (Action Item)
 - 4. Approval of contract with SEK-CAP for pre-school services. (Action Item)
- J. **Personnel--Recommend Executive Session**
 - (Action: Motion and Board approval for a 20 minute executive session for discussion of personnel issues and negotiations is recommended)
 - Licensed Staff**
 - 1. Personnel issues
 - 2. Negotiations
 - Classified**
 - 1. Transfers, Resignations, & Contract Recommendations
- K. **Adjourn**



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ANW Special Education Cooperative Interlocal #603

Board Minutes October 14, 2015

Attendance:

Dawn Wilson #101; Jim Armstrong #256; Dan Willis #257; Don Hauser #258; Wes Smith #366; Sharon Frankenbery #387; Sean Bowman #413; Travis Church #479; Robert Coleman Director; Chris Cezar Coordinator; Doug Tressler Coordinator; Harry Heppler Coordinator; Cindy Folk Board Clerk. Absent; Betsy McReynolds #413

Others:

Korenne Grzybowski; Jeff Fehr; Roxanne Gregg; Traci Porter; Sarah Bannister; Cindy Gericke; and Josh Vail.

The regular monthly meeting of the Board of Directors of ANW Special Education Cooperative was called to order by President Wes Smith at 6:30 p.m.

Approval of Consent Agenda: (September 9, 2015 minutes, budget and revenue reports, and accounts payable). Motion to approve the consent agenda made by Don Hauser/Jim Armstrong. Motion carried 8/0

Association Report: Korenne Grzybowski EA Pres. Updated the Board on; 1). EA recognition of Veterans Day flag cases being made. 2). American Education Nov. 16th-20th 3). EA ½ Hog raffle. 4). Shared a proposal for the EA's role in finding a new Director.

Public Open Forum: Cindy Gericke presented on Special Olympics both National and Kansas.

Correspondence to the Board:

Board Member Reports:

Central Office Reports:

9. Mr. Coleman reported that he is working with the District Superintendents to having some similar inservice days off on everyone's calendar to reduce time out of the classroom for ANW staff.

10. Mr. Coleman informed the Board of a KPERS issue that is ongoing.

Region I-Chris Cezar discussed; 1). Data submitted for the compliance check on indicators to KSDE 2). Staff evaluations. 3). Ways to help our staff with instruction/ what they need to succeed.

Region II-Harry Heppler discussed; ANW Administrators attending parent/teacher conferences 2). Iola's attendance centers 3). Autism Team and training recently attended.

Region III-Doug Tressler discussed; 1). Change is good! 2). Webkidss changes 3). Parent Handbook Form within the IEP 4). Infinitec trainings.

Unfinished Business:

1. Second reading of the new Emergency Safety Intervention Policy was summarized by Mr. Coleman. Motion made to approve the proposed policy made by Don Hauser/Jim Armstrong. Motion carried 8/0.

New Business:

1. KASB service for the selection of a new Director. Discussion. Motion to hire KASB service for the Director search made by Sharon Frankenbery/Sean Bowman. Motion carried 8/0.

2. Approval of Para I and Para II updated job descriptions. Motion made to approve the job descriptions as presented made by Dawn Wilson/Sharon Frankenbery. Motion carried 8/0.

3. Approval of the final State Audit on Special Education Entitlements. Motion made to accept the final State Audit report made by Don Hauser/Jim Armstrong. Motion carried 8/0.

4. Contract approval with SEK-CAP for pre-school services with Head Start. Motion made to approval the SEK-CAP contract made by Sharon Frankenbery/Don Hauser. Motion carried 8/0.

Motion made to move into executive session for twenty (20) minutes to discuss personnel and negotiations with the Board and all Administrators by Dawn Wilson/Jim Armstrong. Motion carried 8/0.

Executive session began 7:45pm.

Out of executive session 8:05 pm.

General Session

Motion made to accept the classified personnel report as presented by Don Hauser/Sharon Frankenbery. Motion carried 8/0.

Motion to adjourn at 8:07 p.m. made by Jim Armstrong/Sean Bowman. Motion carried 8/0.



Wes Smith, ANW Board President



Date



Cindy Folk, ANW Board Clerk



Date

**Central Office Administrative Report
October 14, 2015**

1. **Our staff is working very hard to meet the needs of students. This year we are having of number of significant issues presented by the student's disabilities that are pushing the resources and abilities of both our licensed and hourly staff. All should be commended for the hard work they are doing to assure student needs are met.**
2. **The VI-B Federal Grant has been submitted, even though the state computer system had a few difficulties with entering the correct date. We should receive final approval in the next few weeks.**
3. **Our personnel report was submitted in a timely manner with FTE comparable to last year.**
4. **Administration is reviewing staff caseloads and is in the process making some minor changes to accommodate the needs of students. Some of these changes will be as minor as shifting the IEP responsibilities of one or more students to another staff member with a lower IEP caseload. There could also be a shift in para assignments to cover the needs of students.**
5. **The administration held a meeting for our principals on October 1st. The primary topic of discussion was centered on the Special Education requirements for evaluation and placement along with requirements set forth in the KSDE Reimbursement Guide for use of special education monies within a school district.**
6. **The annual pre-school Halloween celebration will be held at the Coop office on Thursday and Friday October 29th and 30th. District calendars are conflicting more this year so it has necessitated making changes to two dates. All Board members are invited to attend and are encouraged but not required to be in costume.**
7. **Our teachers working with our gifted students have been hard at work to provide special seminars based on student interests. Next month we hope to have a report to the Board regarding the content of the seminars.**
8. **We will be working with our B&G program to replace four windows on the west side of our building. The current windows are loose in their frames allowing air to pass through and they will no longer open because the frames are bent out of shape. The cost for materials will be under \$4,000.**