

# *ANW Board Agenda*

*December 9, 2020 6:00 p.m.*

- A. Call to Order**
- B. Approval of Agenda**
- C. Consent Agenda**
  - a. Approval of Minutes**
  - b. Report of Clerk**
  - c. Treasurer Report**
  - d. Budget Report**
  - e. Approval of Bills**
- D. Public Open Forum**
  - a. Correspondence to the Board**
- E. EA Report**
- F. Board Members Report**
- G. Administrator Reports**
  - a. Central Office Reports**
    - i. COVID**
    - ii. Law Conference**
    - iii. Office Hours**
  - b. Coordinator Reports**
    - i. Sheila Coronado - Assistant Director**
    - ii. Harry Heppler - Transportation/ Paras**
    - iii. Lynette Brungardt - PRK/Coordinator**
    - iv. Anne Brewer - Curriculum/Coordinator**
    - v. Korene Wolken - Coordinator**
- H. Unfinished Business**
  - a. Humboldt Virtual**
    - i. Jody Siebenmorgen**
- I. New Business**
  - a. Update on Executive Session**
  - b. Handbook**
  - c. ANW BOE Policy**
  - d. T-Shirts**
  - e. FF Heater**
- J. Personnel - Recommend Executive Session**
  - a. Licensed Staff**
  - b. Classified**
  - c. Resignations & Contract Recommendations**
- K. Adjourn**

**OFFICIAL MINUTES**  
**ANW Special Education Cooperative Interlocal #603**  
**Humboldt, Kansas**  
**December 9, 2020**

The regular monthly meeting of the Board of Directors of ANW Special Education Cooperative was called to order by President Wes Smith at 6:05 p.m. at the ANW Boardroom. Present were Wes Smith #366, Doug Dunlap #257, Tony Works #258, Brad LaRue #413 (via Zoom), Mark Spillman #256, Travis Church #479 and Codie Bartholomew #101 (via Zoom). Absent was Wendy Wade #387.

Administration present were: Director Doug Tressler and via zoom: Assistant Director Sheila Coronado, Korenne Wolken, Anne Brewer, Harry Heppler and Lynette Brungardt. Others present: Jody Siebenmorgen, Helen Herrington, Sandra Whitaker, Jessica Burnett, Board Clerk Kristi Houston and via zoom: Susan Harris, Kay Lewis, Paula Kavovic, Kurt Kluin and Kim Heslop.

Agenda was amended to add Executive Session under Personnel and to move New Business Item A: Update on Executive Session before Item H: Unfinished Business. Motion was made by Mark Spillman, seconded by Tony Works to approve the amended agenda. Motion carried 7 – 0.

Motion was made by Tony Works, seconded by Doug Dunlap to approve the consent agenda. Motion carried 7 - 0.

Public open forum: none

Correspondence to the Board: none

Susan Harris gave the Association Report: Tomorrow there will be a drawing for a para to receive a \$50 Walmart gift card for National Education Week; participated in health insurance team meeting; KNEA will be meeting in January.

Board members report: none

**ADMINISTRATOR REPORTS:**

Doug Tressler discussed:

- Covid update: 151 staff have been or are in quarantine. One in three teachers test positive for Covid. 350 students in transition between learning environments which creates a lot of paperwork. Of 43 attendance centers only two classrooms had to close due to quarantining and go to remote learning.
- Per a recent law conference, schools have an obligation to follow-up with students who do not log into online learning. The burden is on the schools to contact families and report truancies. Additional services may be required over the summer to get students to where they need to be and not have regression.
- ANW Central Office will be closed for winter break starting December 19th until January 4th.

Sheila Coronado discussed:

- Proud of our teachers as we are asking a lot of them. They are stepping up to the challenging school year. Shared a few classroom activities and stories from ANW teachers.
- Completed Title IX training. Title IX policies will be included with BOE policies and posted on ANW's website.

Harry Heppler discussed:

- Currently have 175 paras. We are needing two bus riders and substitute bus drivers.
- Contacting the bus company about replacing three buses going off our lease this year.
- CPI recertification is finished so he can teach CPI.

Lynette Brungardt discussed:

- Program called "All in for Kansas Kids" provides books to children and mini grants for childcare programs.
- Currently have several school psych and speech pathologist practicum students at ANW.
- Roles of School Psychologists and Preschool Teachers at ANW.

Anne Brewer discussed:

- Atlas team continuing the work of transitioning of graduating students. This requires a tremendous amount of collaboration with other outside agencies.
- Met with TASN regarding PEERS curriculum and discussed how implementation is going.
- Completed round one of observations on co-teaching teams.
- All cohorts have completed two units of LETRS training.

Korene Wolken discussed:

- Participated in Iola's district leadership team on the MTSS work with TASN.
- Working on CPI instructor training so she will be a certified CPI instructor for staff.
- New teacher at Jefferson Elementary teaching first and second grade.

#### NEW BUSINESS – Part I

- a. Update on Executive Session. Attorney Kurt Kluin spoke about the confidentiality of Executive Sessions. Doug Tressler and Kurt will work on a policy and agreement for guests to sign when invited into Executive Sessions with the Board.

#### UNFINISHED BUSINESS

- a. Humboldt Virtual Program. Jody Siebenmorgen, Director of Humboldt Virtual Program spoke about the uniqueness of their school and students. After discussion, Brad LaRue motioned, seconded by Mark Spillman for ANW Co-op to include all student FTE including virtual programs in the amount member districts are assessed starting FY20. Before the vote, Tony Works amended the original motion to include reviewing and revisit the policy in two years. Amendment to the motion was seconded by Doug Dunlap. The amendment to original motion carried 7 – 0.  
The vote on original motion made by Brad LaRue carried 6 – 1 with Tony Works dissenting. Discussion of implementing the new financial assessment will take place at next month's meeting.

#### NEW BUSINESS – Part II:

- b. Handbook. Since 2003 the Negotiated Agreement has served as the handbook for ANW. With the turnover of staff, board members and superintendents a new handbook will be updated. Doug will present to the board at next month's meeting for approval.
- c. ANW BOE Policy. The BOE policy is being put in a digitized format and posted online on ANW's website. Since some policies are outdated, Doug will revise and put on the agenda in future meetings for approval. This will include Title IX policy and procedures which must be clearly posted on our website and included in our handbook.

Travis Church exited the board meeting at 8:04 p.m.

- d. T-Shirts. The teacher's association is selling T-shirts. They need the board to pay the costs of the shirts (\$2,400) and then they will reimburse the board after selling the shirts. Motion was made by Mark Spillman, seconded by Doug Dunlap to cover the cost of the T-shirts. Motion carried 6 – 0.

Travis Church returned to the board meeting at 8:07 p.m.

- e. Fairfield Heater. The heater at Fairfield went out. It will cost \$6,926 to replace with installation. Motion was made by Wes Smith, seconded by Mark Spillman to approve purchase of the new heater for Fairfield. Motion carried 7 – 0.

#### EXECUTIVE SESSION – PERSONNEL

Motion was made by Mark Spillman, seconded by Tony Works to enter Executive Session from 8:08 p.m. to 8:18 p.m. for the purpose of discussing individuals' job performance in order to protect the privacy interests of the individual(s) to be

discussed with the Board of Education and Director Doug Tressler present. Motion carried 7 - 0. Executive Session ended at 8:18 p.m.

Motion was made by Mark Spillman, seconded by Doug Dunlap to approve the Licensed and Classified personnel reports as presented. Motion carried 7 - 0.

Motion was made by Doug Dunlap, seconded by Mark Spillman to adjourn the meeting. Motion carried 7 - 0. Meeting adjourned at 8:19 p.m.

  
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Wes Smith, ANW Board President

1-13-2021  
Date

  
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Kristi Houston, ANW Board Clerk

1-13-2021  
Date