

# *ANW Board Agenda*

*July 13, 2022 6:00 p.m.*

**A. Call to Order**

**B. Approval of Agenda**

**C. Approval of Consent Agenda**

- a. Approval of Minutes
- b. Report of Clerk
- c. Treasurer Report
- d. Budget Report
- e. Approval of Bills

**D. Public Open Forum**

**E. Correspondence to the Board**

**F. Board Members Report**

**G. Association Report**

**H. Central Office Reports**

- a. Budget Workshop
- b. Positions
- c. Pre-Service
- d. Cyber Patriot

**I. Annual Resolutions**

- a. Clerk of the Board - Kristi Houston
- b. Deputy Clerk - Alicia Sterling
- c. Treasurer - Shelley Stuber
- d. Board Attorney - Kurt Kluin
- e. Auditor - Rodney Burns, CPA, LLC and FY22 Audit Contract
- f. Bank Depository - Landmark Bank
- g. Purchasing Agent - Director, Korenne Wolken and/or Designee
- h. Receiver of Federal Funds - Director, Korenne Wolken
- i. Title IX Coordinator - Sheila Coronado
- j. Meeting Date, Time, and Location - 2<sup>nd</sup> Wednesday of each month, 6:00 p.m. at 710 Bridge, Humboldt, KS
- k. Waiver of G.A.A.P. - This will allow the Coop to waive the requirements of "Generally Accepted Accounting Principles" as is recommended by our auditors.

(Action Item: The Board may choose to adopt these 11 resolutions with a motion and Board approval or have individual motions.)

**J. Unfinished Business - none**

**K. New Business**

- a. Adopt 2022-23 Fairfield Calendar (action item: motion and vote needed)
- b. Adopt 2022-23 Negotiated Agreement (action item: motion and vote needed)
- c. Adopt 2022-23 ANW Office Calendar (action item: motion and vote needed)
- d. Increase mileage rate from .56/mile to 62.5 cents/mile due to new IRS rate (action item: motion and vote needed)

**Continued New Business:**

- e. Approve Seth Black estimate for painting/repairing Fairfield exterior for \$12,770 (action item: motion and vote needed)
- f. Approve Work Comp Insurance for 2022-23 (action item: motion and vote needed)

**L. Personnel**

- a. Executive Session (Twenty (20) minute executive session is recommended for the discussion of personnel issues) (Action item: motion and vote needed)
- b. Licensed and Classified Personnel Reports (Action item: motion and vote needed)

**M. Adjourn**

**OFFICIAL MINUTES**  
**ANW Special Education Cooperative Interlocal #603**  
**Humboldt, Kansas**  
**July 13, 2022**

The regular monthly meeting of the Board of Directors of ANW Special Education Cooperative was called to order by President Dawn Wilson at 6:00 p.m. at the ANW Boardroom. Present were Dan Willis, Alternate #257, Cassie Cleaver #413, Sandra Whitaker, Alternate #258, Dawn Wilson #101, and Laura Schmidt #479. Absent was Rita Drybread #387, Jim Armstrong #256, and Luke Rogers #366.

Administration present: Director Korenne Wolken, Sheila Coronado, Lynette Brungardt, Jordan Hevel, Samantha Reinecke, Amy Welch and Emily Williams. Others present: Robin Griffin-Lohman, Drew Stuber, and Board Clerk Kristi Houston.

Agenda was amended to add Item G under New Business: Approve Revised Budget. Motion was made by Cassie Cleaver, seconded by Dan Willis to approve the amended agenda. Motion carried 5 - 0.

Motion was made by Cassie Cleaver, seconded by Sandra Whitaker to approve the consent agenda. Motion carried 5 - 0.

Introductions of new board members and administrators were made.

Public open forum: none.

Correspondence to the Board: none.

Board members report: none.

Association Report: No report by the association. Korenne Wolken noted that the Teachers Association did ratify the new negotiated agreement today.

Central Office Report: Director Korenne Wolken discussed:

- She has attended budget workshops and trainings. Also, has visited with experts in SPED budgets.
- ANW has almost all their licensed positions filled.
- Administration team had a retreat and developed a Mission & Vision Statement with core values. Also did planning for the Pre-Service being held on August 8<sup>th</sup> & 9<sup>th</sup> at NCCC.
- The gifted program has participated in Cyber Patriot coding exercises through the Air Force.
- Sheila Coronado reported that the Atlas building has been listed with Allen County Realty. The Fairfield building has failed the fire inspection and we are waiting for the state fire marshal's report for issues to be fixed. Alternate plans for those students are being made if the repairs cannot be finished before school starts.
- Lynette Brungardt reported on transportation. The three new buses that were ordered cannot be delivered. In reviewing the transportation needs, those buses are not needed. Looking at Transit vans and cars to fill needs.

#### ANNUAL RESOLUTIONS

Motion was made by Cassie Cleaver, seconded by Dan Willis to approve the annual resolutions a through k as presented:

- a. Clerk of the Board – Kristi Houston
- b. Deputy Clerk – Alicia Sterling
- c. Treasurer – Shelley Stuber
- d. Board Attorney – Kurt Kluin
- e. Auditor – Rodney Burns, CPA, LLC and FY22 Audit contract
- f. Bank Depository – Landmark Bank
- g. Purchasing Agent – Director, Korenne Wolken and/or Designee
- h. Receiver of Federal Funds – Director, Korenne Wolken
- i. Title IX Coordinator – Sheila Coronado

- j. Meeting Date, Time and Location: 2<sup>nd</sup> Wednesday of each month, 6:00 p.m. at 710 Bridge, Humboldt, KS.
- k. Waiver of G.A.A.P. (Generally Accepted Accounting Principles) as is recommended by auditor.

Motion carried 5 – 0.

UNFINISHED BUSINESS – none.

#### NEW BUSINESS

- a. Adopt 2022-23 Fairfield Calendar. Motion was made by Cassie Cleaver, seconded by Sandra Whitaker to adopt the 2022-23 Fairfield Calendar as presented. Motion carried 5 – 0.
- b. Adopt 2022-23 Negotiated Agreement. Motion was made by Dan Willis, seconded by Cassie Cleaver to accept the 2022-23 Negotiated Agreement as presented. Motion carried 5 – 0.
- c. Adopt 2022-23 ANW Office Calendar. Motion was made by Cassie Cleaver, seconded by Sandra Whitaker to adopt the 2022-23 ANW Office Calendar as presented. Motion carried 5 – 0.
- d. Increase Mileage Rate. Due to new IRS rate, an increase is recommended. Motion was made by Dan Willis, seconded by Cassie Cleaver to increase the mileage rate from .56/mile to 62.5 cents/mile until December 31, 2022. Motion carried 5 – 0.
- e. Approve Seth Black estimate. Seth Black gave an estimate for the painting and repairing of Fairfield's exterior. The consensus was to wait until after the fire marshal's report for Fairfield came back before approving this estimate. No action taken.
- f. Approve Workman's Comp Insurance. Motion was made by Dan Willis, seconded by Cassie Cleaver to approve 2022-23 work comp insurance through KASB for \$70,858. Motion carried 5 – 0.
- g. Approve Revised Budget. Korenne Wolken reviewed the revised 2022-23 budget. Motion was made by Dan Willis, seconded by Cassie Cleaver to approve the revised budget. Motion carried 5 – 0.

#### PERSONNEL

- a. Motion was made by Dan Willis, seconded by Cassie Cleaver to enter Executive Session from 7:15 p.m. to 7:25 p.m. for the purpose of discussing individuals' job performance in order to protect the privacy interests of the individual(s) to be discussed with the Board of Education, Korenne Wolken and Sheila Coronado present. Motion carried 5 - 0. Executive Session ended at 7:25 p.m.
- b. Motion was made by Dan Willis, seconded by Cassie Cleaver to approve the Licensed and Classified Personnel reports as presented. Motion carried 5 – 0. Motion was made by Dan Willis, seconded by Cassie Cleaver for administration on a continuing contract to receive a commiserate raise that the teachers received. Motion carried 5 – 0.

Motion was made by Cassie Cleaver, seconded by Sandra Whitaker to adjourn the meeting. Motion carried 5 – 0. Meeting adjourned at 7:28 p.m.



Dawn Wilson, ANW Board President

8-10-2022

Date



Kristi Houston, ANW Board Clerk

8-10-2022

Date